



## Store Manager Position

Daily Deals is a food outlet store specializing in quality and wholesome products at discounted prices. We are committed to building a loyal customer base through education of food safety and packaging dates. Our commitment is to provide the best products at the best price. Our main offerings are frozen and refrigerated foods with a smaller offer of dry goods.

### **Job Description**

Daily Deals Food Outlet is seeking store managers for our current location in Comstock Park and our new locations opening in 2014 and 2015 in the Greater Grand Rapids area. We are seeking Store Managers to help set-up and run the daily operations of our stores. We are seeking someone who will provide exceptional customer service and has management experience in a fast paced environment. This position is a full-time salary position, and will require days, nights, and weekends.

### **Job Responsibilities include but are not limited to:**

- Build excitement and customer loyalty
- Maintain required staffing levels and staff schedules
- Monitor and share customer service best practices with all team members
- Resolve customer complaints and help respond to customers' special needs
- Ensure training of team members and provide coaching and mentoring
- Responsible for the recruitment, screening, and hiring of new employees by forecasting planning schedules for peak cycles by increasing or decreasing employee utilization to optimize financial aspects of payroll costs
- Provide safe work environment
- Answer questions regarding store and interact professionally with customers
- Provide corrective action when necessary
- Ensure product rotation process that meets guidelines
- Coordinate work assignments and required breaks
- Perform and supervise the receiving, stocking, rotation, pricing, and returning of merchandise.
- Maintain the store compliance standards with inspections and record keeping
- Cash out and maintain registers
- Maintain a six month rolling product promotion and marketing plan.
- Responsible for the profit/(loss) of the operation.
- Ability to negotiate with vendors.
- Planning, and analysis of financial numbers.

Daily Deals Food Outlet  
740 Lamoreaux Dr. NW  
Comstock Park, MI 49321



**Qualifications:**

**Preferred not required: Bachelor's Degree in Business**

- 3-5 years' experience in retail as a manager
- Competent with Financial Statements
- Knowledge and experience with a perpetual inventory system.
- Knowledge and experience reconciling cash drawer.
- Experienced Excel user
- Work effectively with a team
- Be able to effectively handle multiple tasks at once
- Perform under pressure
- Inventory Analysis
- Production oriented
- Excellent communication skills
- Problem solving
- Ability to lift at least 50 pounds
- Ability to lift , carry and push
- Ability to stand long periods of time
- Basic math, reading, and writing skills
- Willingness to work with a flexible schedule including extended days, evenings, and weekends.
- Preferred experience opening a retail operation

Please submit your resume to [dailydealsfoodoutlet@gmail.com](mailto:dailydealsfoodoutlet@gmail.com)

Daily Deals Food Outlet is an Equal Opportunity Employer.